

TEESSIDE PENSION FUND

REVIEW OF GOVERNANCE ARRANGEMENTS – WORKING PARTY

TERMS OF REFERENCE

Aims of the Review:

To ensure the current governance arrangements for the Teesside Pension Fund are in line with current regulations and laws, and are effective and clearly understood by all relevant parties.

Outcomes of the Review:

The review of governance arrangements should produce the following outcomes:

1. Define the roles of the Teesside pension Fund and Investment Panel and the Teesside Pension Board, and produce recommended update terms of reference for both committees.
2. Review the membership mix of the Teesside Pension Fund and Investment Panel and recommend an appropriate mix which best represents the membership and responsibilities of the Fund's employers.
3. Following the above reviews, produce a new recommended governance compliance statement in line with the LGPS 2013 Regulations (para. 55) and review and recommend any additional changes needed for the administering authority's constitution.
4. In anticipation of the Teesside Pension Fund pooling its investments into a collective investment vehicle in full, in part or not at all, recommend any future potential governance changes.
5. Build a regular governance review (e.g. every three years or sooner if needed) to confirm the Fund's arrangements remain adequate and up to date.

Working Party Membership:

The following are proposed for membership of the working party carrying out the review:

1. Independent Lead/Chair – An external consultant with suitable knowledge and experience in LGPS governance.
2. Investment Panel Members – Three Members from the existing Panel

3. Pension Board Members – Three Members from the existing Board.
4. Officers – The Strategic Director Finance, Governance & Support (in his capacity as the lead responsible officer for the Fund), the Head of Investments and Treasury Management and a suitable officer from MBCs Legal & Democratic Services.

Required Resources:

The resources needed to complete the review are the procurement costs for the external consultant and the officer/Member time needed.

Proposed Timetable:

1. Procure the external consultant either through quotes or a procurement framework agreement before the end to December 2016.
2. Agree the membership of the Working Party – December 2016.
3. Carry out the review during January 2017.
4. Report back to the Teesside Pension Board (27 February 2017) and Teesside Pension Fund and Investment Panel (8 March 2017).